



The San Diego Archaeological Center has archival-quality curation supplies available for purchase. We are able to purchase many items in large quantities and are happy to pass the cost savings on to you. Please let us know of any additional items you would like us to carry.

Placing Your Order

Simply fill out the below request form with the quantities desired for purchase and email to form to collections staff at collections@sandiegoarchaeology.org

Picking Up Your Order

Most orders will be ready to be picked up the next working day unless we do not have the item in stock. Please wait for an email confirmation that your order has been processed before coming to the Center for pickup.

(There may be delays due to Covid-19)

Payment

We will accept cash, check, or credit card for orders at the time of pickup. Please make checks out to the San Diego Archaeological Center.

ITEM	PRICE	QUANTITY	COST
Boxes – Corrugated polyethylene, with lid, 15” x 12” x 10”	\$20.00/each		
Archival Document Boxes – Metal Edge 15” x 10” x 2-1/2”	\$10.00/each		
Archival Document Boxes – Metal Edge 15” x 10” x 5”	\$15.00/each		
Folders – Acid-free, 1/3 cut, letter size	\$ 1.00/each		
Labels – Acid-free, 1” x 2-5/8”, 30 per sheet	\$.50/per page		
Map Boxes – Acid-free corrugated, 5” x 5” x 30”	\$10.00/each		
Shoebox – 6 quart 13-5/8 “ x 8-1/4” x 4-7/8”	\$ 5.00/each		

Total Due _____

(For Staff Use)

Date: _____ **Center Staff Processing Order:** _____

Date + Form of Payment Received: _____

**PLEASE EMAIL YOUR ORDER FORM TO
 COLLECTIONS@SANDIEGOARCHAEOLOGY.ORG**