



**San Diego
Archaeological Center**

MUSEUM · EDUCATION · RESEARCH

The San Diego Archaeological Center has archival-quality curation supplies available for purchase. We can purchase many items in large quantities and are happy to pass the cost savings on to you. Please let us know of any additional items you would like us to carry.

Placing Your Order

Simply fill out the below request form with the quantities desired for purchase and email to form to collections staff at collections@sandiegoarchaeology.org

Picking Up Your Order

Most orders will be ready to be picked up the next working day unless we do not have the item in stock. Please wait for an email or phone call confirmation that your order has been processed before coming to the Center for pickup.

Payment

We will accept cash, check, or credit card for orders at the time of pickup. Please make checks out to the San Diego Archaeological Center.

<i>ITEM</i>	<i>PRICE</i>	<i>QUANTITY</i>	<i>COST</i>
Boxes – Corrugated polyethylene, with lid, 15” x 12” x 10”	\$30.00/each		
Archival Document Boxes – Metal Edge 15.25” x 10.25” x 5” (large)	\$30.00/each		
Archival Document Boxes – Metal Edge 15.25” x 10.25” x 2-1/2” (small)	\$25.00/each		
Folders – Acid-free, 1/3 cut, letter size	\$ 1.50/each		
Labels – Acid-free, 1” x 2-5/8”, 30 per sheet	\$ 1.00/page		
Map Boxes – Acid-free corrugated, 5” x 5” x 30”	\$50.00/each		
Shoebox – 6 quart 4.875” x 8.25” x 13.625”	\$ 7.50/each		

Total Due _____

(For Staff Use)

Date: _____ **Center Staff Processing Order:** _____

Date + Form of Payment Received: _____

**PLEASE EMAIL YOUR ORDER FORM TO
COLLECTIONS@SANDIEGOARCHAEOLOGY.ORG**

San Diego Archaeological Center. 16666 San Pasqual Valley Road. Escondido, CA 92027
760-291-0370